

## **Minutes of the Regular Meeting of the Lanark Highlands Public Library Board**

**November 28, 2018**

**Present:** Geraldine Vanderspank (Chair), Bob Mezzatesta, Shannon Adams, Bonita Carrothers, Stan Errett, David Rowe, Ken Sinclair, Carlita Delion

**Absent, with regrets:** Linda Hansen

1. Call to order: 6.45 PM.
2. Stan Errett asked to be added to speak under “Outstanding business”.
3. Minutes and amended agenda moved for approval by Bob Mezzatesta, seconded by Carlita Delion.
4. Financial report, by Shannon Adams. For the budget, need to write up rationale for increase, look at raising funds through grants. Approved by Ken Sinclair, seconded by Carlita.
5. Meeting went “in Camera” at 7:15, came out at 7:25.
6. CEO David Rowe presented a draft of the 2017 LHPL Annual Report. Several suggestions were made.
8. Bob presented a report on the Trustees meeting November 10 in Kemptville. Topics were a new SOLS website, new Board Orientation materials, grants for technical help for seniors.
9. Strategic planning. David will send the results of staff and board surveys to Dean Black. Board suggested that community survey be sent out in the new year.
10. Policies. There was a discussion of by-laws. Bonita Carrothers offered to head a Policy Committee with the new board to help out the CEO.
11. Fundraising. Board expressed need to find out what the library can do to raise funds. Stan Errett suggested looking into Perth Community Foundation.
12. Board Recruitment. Incumbents who want to stay on were urged to write their intentions to the municipality
13. Other business. Stan suggested setting up the Theralamp in the library for people to use.
14. Suggestion of creating a library motto, by Stan. Using the “elevator model”, that is, being able to describe a mission in the time it takes to ride an elevator
15. Mention was made of the book reviews, by Christine Stott. Suggested that they be printed off and posted in the library.

Meeting adjourned at 8:40. Moved by Ken, seconded by Bob.