

## **+Minutes of the Regular Meeting of the Lanark Highlands Public Library Board**

**May 16, 2018**

Present: Bob Mezzatesta, Shannon Adams, Bonita Carrothers, Stan Errett, David Rowe, Ken Sinclair, Carlita Delion

Absent with regrets: Linda Hansen, Geraldine Vanderspank

The meeting commenced at 7:00 PM, chaired by Bob Mezzatesta

Motion to approve the agenda and minutes of the April meetings.

Moved by Stan Errett, seconded by Ken Sinclair.

Financial report was presented by Shannon Adams.

Acceptance moved by Bonita Carrothers, seconded by Carlita Delion

Outstanding business

Contracts . David reported that he had obtained an example of a contract used by the Orillia Public Library.

Volunteer Tea was held April 21, with sparse attendance. The question as to whether we have one again was deferred to a later date.

Annual Survey: Shannon reported that she had completed the financial sections. It is due June 30.

Charity report. Shannon reported that she is working on it.

University Womens club -- Thank you letter sent

Policy committee. It was decided that rather than having a committee, David is to draft policies, based on existing ones at other libraries and SOLS, and bring them to the board for approval.

Meeting ended at 7:41.

Moved by Ken Sinclair, seconded by Bonita Carrothers.