

# **Minutes of The Regular Meeting of The Lanark Highlands Library Board**

**April 18, 2018**

Present: Geraldine Vanderspank (Chair), Stan Errett, Bob Mezzatesta, David Rowe, Carlita Delion, Ken Sinclair

Absent, with regrets: Linda Hansen, Bonita Carrothers, Shannon Adams

Call to order: 6:56

## **Minutes and Agenda**

Motion to accept the Minutes and Agenda:

Moved by Carlita Delion, seconded by Bob Mezzatesta

## **Financial Report**

By Shannon Adams, in absentia

Moved to accept by Bob Mezzatesta, seconded by Ken Sinclair

## **Report on the Trustee Meeting of April 7, 2018 at the Pakenham Library**

By Bob Mezzatesta

Among items under discussion were:

- Drummond North Elmsley problems
- SOLS providing recruitment advertisements for new trustees in September
- The Ontario Digital Library
- New money for the Public Library Operating Grant
- Hiring package for new CEO s
- Money for accessibility issues

## **CEO Report**

- Report presented by the CEO
- Overdrive Statistics promised for next meeting
- Need to determine in-kind values for Annual survey
- Informed Board that we did not get Seniors grant, still waiting to hear about grant for student help
- Informed Board that Christine Stott has asked to rescind her resignation, and CEO agreed to.

## **Strategic Planning**

Facilitator Dean Black had asked for permission to email Board Trustees with an a short survey.

He will meet with Board June 14, 2018

## **Volunteer Tea**

Romalda Park is organizing the Volunteer Tea on April 21. All Board members were invited.

## **Policy Committee**

The CEO suggested that the Board form a committee to update or create Library policies, and our present policy manual is lacking in several areas.

He will bring a list of current and required policies to the May meeting

## **Audio-Visual Equipment**

The CEO reported on a digital projector and a projection screen currently on sale at Canadian Tire.

Potential uses include gaming, Wii, Presentations, showing films, and others.

Motion that the library purchase the projector and screen, otherwise known as multi-use visual aid equipment.

Moved by Ken Sinclair, seconded by Stan Errett.

Motion to Adjourn

Moved by Bob Mezzatesta, seconded by Carlita Deleon

The meeting ended at 7:46 PM.

