

**Lanark Highlands Public Library**  
**Monthly Board Meeting Minutes**  
**DATE March 29, 2017**

**Called to Order by Geraldine Vanderspank at 7:31**

**In Attendance:** Geraldine Vanderspank, Bob Mezzatesta, Stan Errett, Shannon Adams, Romalda Park.

**Absent with regrets:** Carlita Delion, Ken Sinclair, Liane Shaw, Linda Hansen.

**1. Approval of the Agenda**

That the agenda be approved as amended.

Moved by: Bob Mezzatesta

Seconded by: Stan Erret

**2. Minutes from the February 15, 2017 Library Board Meeting**

That the minutes be approved as amended "Board member may volunteer"

Moved by: Stan Erret

Seconded by: Bob Mezzatesta

**3. Financial Report**

Was distributed. Financial report and accounts submitted were approved.

Moved by: Stan Erret

Seconded by: Bob Mezzatesta

**2017 Budget Proposal:**

No decision will be made until the end of April.

Moved by: Stan Errett

Seconded by: Bob Mezzatesta

#### **4. Business arising**

- Retirement Tea is arranged for April 1st. Stan Errett will do presentation.
- Baby and Me is starting March 31st. The program will be run by Cedar MacLean with assistance from Brenda Smithson. Program runs from 11:00 am to 12:00 pm on Fridays.
- New CEO has been notified to contact us by April 6 so that she can start April 11.
- Maren Fassnacht to work next Wednesday and Thursday.
- Bon Mezzatesta will be attending a Trustee Council Meeting on April 22 and welcomed members to attend with him.

#### **5. New Business**

- Bob Mezzatesta asked if April board meeting could be changed to another night. Members will be contacted by email.
- Lorena Warnock donated \$200 to the library.
- Retirement Award Policy needs to be re-evaluated due to complaint. This has been tabled for the April meeting.
- Stan Errett wants re-assurance that all library staff know who/how to contact for building maintenance incase of emergency (elevator, etc.).
- Contact Richard Lavergne concerning OPP visit regarding inappropriate internet usage. Ask about more blocking or safety settings and if router should be unplugged every night. WIFI password to be changed quarterly.

#### **6. Correspondance**

- Received thank you from Romalda Park regarding her Long Service Award gift and plaque.
- Note from pregnancy group for permission to meet at library. This has been granted.

#### **7. Next meeting date April 26 2017 (possibly)**

#### **8. Adjournment 8:46 by Geraldine Vanderspank.**