

Lanark Highlands Public Library
Monthly Board Meeting Minutes
DATE April 26, 2017

Called to Order by Geraldine Vanderspank at 7:30

In Attendance: Geraldine Vanderspank, Bob Mezzatesta, Stan Errett, Ken Sinclair, Shannon Adams, Carlita Delion, Romalda Park, Linda Hansen

Absent with regrets: Lianne Shaw

1. Approval of the Agenda

That the agenda be approved .

Moved by: Bob Mezzatesta

Seconded by: Linda Hansen

2 Minutes from the March 29, 2017 Library Board Meeting

Moved by: Bob Mezzatesta

Seconded by: Linda Hansen

3. Financial Rep

Was distributed. Financial report and accounts submitted were approved totalled \$7288.31

Moved by:Ken Sinclair

Seconded by: Carlita Delion

4. Business arising:

Motion # 1: The Library Cleaning to be Sub contracted out for a period of 6 months

Moved by: Ken Sinclair

Seconded by:Bob Mezzatesta

Motion # 2 : Library will ask the Municipality to collapse the Developement Fund of \$1080.00 to pay towards our 2017 Deficit

Moved by: Stan Errett

Seconded by : Carlita Delion

Motion # 3 : To approve financial Statements for December 31, 2016

Moved by: Linda Hansen

Seconded by : Ken Sinclair

Finalize Credit Card

5. Correspondence :

Thankyou Card from Wanda Proulx

6. New Business:

- Geraldine Vanderspank gave a report from Trustee Meeting
- Ask Romalda Park to contact Erika from Perth re: Tech Trainer and Peggy Malcolm to help with annual Survey
- Update website.
- Ask help from community & Churches for names of people with tech experience to volunteer to help patrons. Melanie Mills is working on this as well.
- Privacy Policy and Hiring Policy to be updated
- Disability Course to be done by Board, staff & volunteers
- Linda Hansen gave report on budget increase of 3.8 %
- Discussion of Auditor Report
- Baby Changing Station Purchased
- Volunteer Tea has a budget of \$125.00
- Chairperson is Geraldine Vanderspank, Past Chair is Ken Sinclair & Vice Chair will be Bob Mezzatesta

7. In Camera : Hiring New Temporary Part-Time Library Clerk

8. Next meeting date May 31, 2017

9. Adjournment at 9:00 P.M.

The meeting adjourned at 9:03 on a motion by Linda Hansen .

