

**Lanark Highlands Public Library Board
Minutes of the Monthly Board Meeting
Wednesday, October 25, 2017**

In attendance: Geraldine Vanderspank (Chair), Stan Errett, Bob Mezzatesta, Carlita Delion, Linda Hansen, Shannon Adams, Romalda Park, David Rowe

Absent with regrets: Ken Sinclair

The meeting was called to order by the chair at 7::24 PM

1. Agenda: two items added to the agenda: 1) Trustee Council meeting; 2) Board meeting start time. The agenda was approved, as amended.

Moved by: Carlita Delion
Seconded by: Bob Errett

2. Minutes: The minutes of the Board Meeting of September 27, 2017 were approved.

Moved by: Carlita Deleon
Seconded by: Stan Errett

3. Financial Report:

by Shannon Adams, Treasurer. It was noted that revenue from DVD insurance was lower than expected. Otherwise financial activity was normal. The report was accepted by the board.

Moved by Stan Errett
Seconded by Linda Hansen

4. Business arising from the Minutes:

Board member recruitment. So far no one had come forward. David Rowe will develop a more formal advertisement and out it on the web page and Facebook, and maybe the Lanark Era newspaper.

5) New business:

a) Bob Mezzatesta indicated he will be going to the SOLS Trustee Council meeting in Brockville November 18. Stan Errett offered to accompany him.

b) Due to the distances some members have to travel, the start time of the regular monthly board meeting is changed to 7 PM.

Moved by Bob Mezzatesta
Seconded by Carlita Deleon

c) Grants: David Rowe reported on Ontario government grants for services to seniors, which need to be applied for before Nov. 30. At this short notice, he recommended asking for money to improve and promote the library's large print collection

6. Other Discussion

David Rowe presented a short written biography. Some suggestions around this were: get the Lanark Era to do a story; put the bio on our web page and Facebook page.

Other topics were: New CEO's first impressions; plan for a shut-in service to people who cannot get to the library; prepare a 1 page annual report of library activities; try to get a library news column in the newspaper; let SOLS etc. Know about the David's CEO email address; consider the feasibility of offering Wi-Fi without a password. Date of December meeting.

Motion to adjourn the meeting.

Moved by Linda Hansen
Seconded by Stan Errett

Meeting adjourned at 8:19 PM