

**Lanark Highlands Public Library Board  
Minutes of the Monthly Board Meeting  
Wednesday, December 27, 2017**

**In attendance: Geraldine Vanderspank (Chair), Stan Errett, Bob Mezzatesta, Carlita Delion, Shannon Adams, Ken Sinclair, David Rowe**

**Absent, with apologies: Linda Hansen**

Meeting called to order at 7:00 PM

**1. Agenda**

**2. Minutes of November 28, 2017 meeting**

**3. Financial report**

Presented by Shannon Adams.

Agenda, Minutes and Financial report

Moved by Ken Sinclair  
Seconded by Bob Mezzatesta

**4. CEO's Report**

Presented by David Rowe.

**5. New business**

- 1) Time of meeting: Stan Errett suggested moving the meetings to day time.
- 2) Board planning: It was suggested that at the January meeting Board members declare if they want to be on the next board.
- 3) OLA SuperConference : David will attend.
- 4) Costs for crafts : staff should check with other libraries ; or, charge a nominal fee, waive if person can't pay. Put \$300 in budget.

**6. In Camera session: 7:30 to 7:45**

7: Staff member asking for leave of absence

Approved, off hours to other staff

**8) Book hubs**

Possible sites in the township were discussed

**9) Cash security**

David was instructed to get a safe

**10) Fireplace**

David was instructed to proceed with plans for a “cozy” corner

Meeting adjourned at 8: 10 PM

Moved by Bob Mezzatesta  
Seconded by Carlita Delion